

TRINITY C.E.V.C. FIRST SCHOOL  
Headteacher: MRS A SEAGER

Telephone: 01373 461949  
Email: office@trinityfirst.somerset.sch.uk



Nunney Road  
Frome  
Somerset  
BA11 4LB

8<sup>th</sup> October 2020

Dear Parent/Guardian

**Election of Parent Governor**

A vacancy has arisen for a Parent Governor on the governing body at Trinity First School.

You must be, at the time of election, a parent or guardian of a pupil at this school.

Governors play an important part in the life of the school. Generally speaking, they are responsible for deciding the framework for the development of the school and monitoring whether it is achieving its aims and objectives. They also assist with the appointment of staff, make decisions on the upkeep of the buildings and grounds, set the budget for the school and monitor how the money is spent.

Meetings of the governing body take place 10 times a year.

You may find it useful to have a talk with an existing or past Governor, or the Headteacher to find out more about the role of a school governor. Please contact the school office for further information.

Training will be provided for all Governors, new and experienced.

Governors SHOULD:-

- (1) Have enthusiasm for the school and for children's education;
- (2) be able to give time for meetings, visits and training;
- (3) have the ability to see the wider issues ie the interests of ALL the pupils in the school.

It is NOT NECESSARY to be:-

- (1) A good speaker
- (2) knowledgeable about education.

Although Parent Governors are voted for by the parents of the school, they are not delegates nor do they always have to act as a spokesperson for the parents.

The maximum term of office without re-election is three years. Parent governors do not have to resign once their children have left the school, they may serve out the rest of their term of office.

If you would like to be a candidate complete the slip overleaf and return it to the school via email to [JRose1@educ.somerset.gov.uk](mailto:JRose1@educ.somerset.gov.uk) **NO LATER THAN 10am on Friday 23<sup>rd</sup> October 2020.**

**Please enclose some factual details about yourself which might prove useful to voters if we need an election (not more than 100 words please).**

You will be notified of the election period in due course. If enough candidates come forward and an election is required, voting slips and details of how to vote will be brought home to you by your child.

In the event of only the same number of parents standing as there are vacancies, the candidates will be elected automatically and a notice giving the name and address of the new parent governor will be placed outside the main school entrance in due course.

All enquires about these elections should be made to Jane Rose, the Returning Officer at the school.

**NB:** You will not be able to stand for election if you are:-

- at this time judged bankrupt;
- are repaying creditor debts under a court order;
- have been convicted or had passed on you a sentence of imprisonment for a period of not less than three months without the option of a fine within the last 5 years;
- have at any time been convicted and sentenced to imprisonment for a term of five years or more;
- disqualified from being a Company Director or charity Trustee.

We hope you will consider this position and look forward to hearing from you.

Yours sincerely

Mrs Amanda Seager – Headteacher  
Rev Graham Owen - Chair of Governors

.....  
**To the Returning Officer, Trinity First School, Frome.**

I ..... **(Full name in BLOCK CAPITALS)**

**Address** .....

.....  
**wish to stand for election as a Parent Governor of Trinity First School.**

**Signed:** .....

**This nomination is proposed by:** ..... **(Signed)**

**and seconded by** ..... **(Signed)**

**both of whom are parents of pupils registered at the school.**

**\* Attached are factual details about myself of no more than 100 words.**

**Please return by email to: JRose1@educ.somerset.gov.uk**